

#### 2017-2018

Notice -1

Date- 04/09/2017

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that the first meeting of the Cell is going to be held on today(04/09/2017)at 3 PM. on urgent basis. All the members are requested to attend the said meeting.

# Agenda:

- Discussion on the mechanism of action of reconstructed cells.
- Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

C Convenor Palpanththupi Haripada Gouri hala College VilViREP.Oa Panchthupi. Dis tour dabad

**Grivagge & Rednessal Cell** 

Rebat Raman Office

Signature of the Convener

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# Meeting -1

Room No-2 Date-04/09/2017

Minutes & Resolutions:

As this is the first meeting of the cell, the future course of action is discussed in this meeting. This cell was formed earlier on 28.08.2015. But due to insufficient staff in the college, the issues of this cell were discussed and recorded in IQAC meetings. Subsequently, the decision of the discussion was presented in the form of a proposal to the Governing body to take

Presently, the Grievance Redressal cell is working independently. The convener of this cell is Rebati Ranjan Ojha. He requested the members of the cell to observe the problems of students, teachers and office staff and report to the cell, so the grievances are discussed and a

The convener proposed that a grievance box should be installed outside the office of the Honorable Principal and all should be informed about it. Anyone in the college can submit their written complain in the said box. written complains will be recieved further and remedial

It was unanimously decided that this cell will review its work in IQAC and report it to the Governing body.

Signature of the Principal

rincipal Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebati Roman offer Signature of the Convener

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Notice 2.

dated 21.11.2017

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that the next meeting will be held on 24.11.2017. All the members are requested to attend the said meeting.

# Agenda:

- Review the proceedings of previous meeting.
- 2. Discussion on complaints of students.

3 Misc

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Repeti Raman offer Signature of the Convener

Grivence & Redressal Cell Convener

Parktithupi Haripade Gouripale College VIIII-RO.-Panchthupin Dist-Murshidabad

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## Meeting -2

Room No-2 Dated 24.11.2017

#### Minutes & Resolutions:

- The minutes of the previous meeting were read and confirmed.
- 2. Students have complained to the head of departments that the classes are being hampered due to the lack of sufficient classrooms in the college. The matter was also discussed in the meeting of IQAC.

It was unanimously decided that the proposal for the construction of additional Classrooms in the college will be placed in the Governing body.

3. IQAC coordinator Professor Arijit Kundu said that students have been informed that the safety of the students is being disrupted due to the absence of a boundary wall at the back of the college.

Honourable Principal Madam said that this matter will be discussed in the Governing body.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Abet Raman often Signature of the Convener

Grievance & Redressal Cell Grivence & Redressal Cell

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Notice 3.

Dated 09.03.2018

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 16.03.2018 at 4 PM. All the members are requested to attend the said meeting.

## Agenda:

- 1. Reading the proceedings of previous meeting.
- 2. Discussion on Canteen.
- 3. Discussion on computer course.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebet: Roman ogha

Signature of the Convener

OFFICE & REdressal Cell Convener

Panehthupi Haripada Gouribala College Vill+P.O.: Panehthupi, Dist-Murshidabad

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Room No-2 Dated 16.03.2018

# Minutes & Resolutions:

The minutes of the previous meeting were read and approved.

2. Professor Mihir Kumar Mondal said that, Students need to have proper computer training to accomplish them to Modern Education System.

Professor Soma Thakur said that the feedback given by the students was discussed in the IQAC meeting, in which they demanded to increase the number of computers in the college.

The Honorable Principal Madam, Opined that the needs of the students will be treated sincerely. She also Opined that the students should be allowed to access free Wi-Fi.

An unanimous decision was taken that in this regard a proposal will be placed to the Governing body.

3. All the teachers, students and academic staff of the college demand that the quality of food in the canteen should be enriched.

It was unanimously decided that this committee will monitor the issue properly and report their observations to the Governing body. The Honorable Principal Madam said that she will inform it to the Governing body to take immediate step.

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Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Signature of the Convener

Rebet: Raman esta

gada Gouribala College BAREHTHUBI, Dist-Murshidabad



#### 2018-2019

Notice-1

Dated 03.07.2018

Rebet Raman Sha

Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College

Vill+PO-Panchthupi, Dist-Murshidabad

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 06.07.2018 at 4 PM. All the members are requested to attend the said meeting.

Agenda:

- 1. Reading and approval of the minutes of Previous meeting.
- 2. Scarcity of fulltime Teachers
- 3. Requirements for Computer Courses.

4. Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Signature of the ivie

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Room No-2

Date: 06.07.2018

Minutes & Resolutions:

- 1. The minutes of the previous meeting are read and approved .
- 2. The students complained to the Principal that there were not adequate number of classes due to the lack of permanent teachers.

It is unanimously decided that an application will be placed to the Governing body for the creation of new teaching posts.

3. Based on the demands of the students, it is decided to take appropriate initiatives to start the computer course as soon as possible.

Our Honourable Principal Madam is requested on behalf of Grievance Redressal cell to start computer classes in the academic year 2018-19.

Signature of the Principal

Principal

Panchthupi Haripada Gouribala College

Signature of the Members Panchthupi, Murshidabad

Rebet Raman The Signature of the Convener

Grievance & Redressal Cell Convenor

PanchthupiiHaripadaGauribalaCollage Vill+PO-Panehthupi, Dist-Murshidabed



Notice 2,

Dated 01.02.2019

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 06.02.2019 at 3 PM. All the members are requested to attend the said meeting.

### Agenda:

- 1. Reading and approval of the minutes of Previous meeting.
- 2. Purchasing of new books for CBCS syllabus.

3. Misc.

Signature of the Principal

Principal

Panchthupi Haripada Gouribala College

Signature of the Members Panchthupi, Murshidabad

Signature of the Convener

Rebet Ramon gle

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.O.-Panchthupi, Dist-Murshidabad



Room No-2

Dated 06.02.2019

# Minutes and Resolutions:

- The minutes of the previous meeting are read and approved.
- 2. Due to the introduction of CBCS syllabus students need new books. All agree to place it to the Governing body.
- 3. Prof. Mihir Kumar Mondal says that, as computer course started in our college, so we need a computer teacher and it has been placed before Governing body.
- 4. It is decided to appoint some guest teachers to meet the needs of the students.

Signature of the Convener

Rebet Ranjan The

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

Signature of the Principal

Principal

Signature of the Members anchthupi Haripada Gouribala College

Panchthupi, Murshidabad



### 2019-2020

Notice -1

Dated 03.07.2019

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 09.07.2019 at 3 PM. All the members are requested to attend the said meeting.

Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Lack of classrooms.
- 3. Necessity of a Permanent Librarian .

4. Misc.

Signature of the Principal

Principal Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebet Raman ofher Signature of the Convener

Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

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Room No-2

Date: 09.07.2019

# Minutes and Resolutions:

- 1. The minutes of the previous meeting are read and approved.
- 2. Due to the introduction of the CBCS system it requires more classrooms. Rest of the members of the committee say that they have learned from IQAC Coordinator, three classrooms will be given from DOMA. Convenor opines that it will solve classroom problem.
- 3. Professor Soma Thakur says that we need a trained librarian. The convener requests to the Principal to solve the problem as soon as possible.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Sama Than.

Rebet: Raman ofe Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad



#### Notice-2

Dated 27.11.2019

All the members of Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby notified that a meeting is going to be held on 30.11.2019 at 3 PM. All the members are requested to attend the said meeting.

### Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Necessity to create new teaching posts.
- Discussion on sports complex construction.

4. Misc.

Signature of the Principal

Principal

Panchthupi Haripada Gouribala College

Panchthupi, Murshidabad

Signature of the Members

Rebeti Raman 98ke Signature of the Convener

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College

Vill+P.O.- Panchthupi, Dist-Murshidabad

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Room no-2

Dated 30.11.2019

#### Minutes and Resolutions:

- 1. Minutes of the previous meeting are read and approved.
- 2. IQAC Coordinator Professor Mihir Kumar Mondal says that shortage of teachers will be solved very quickly. According to the government guidelines, the guest teachers of the college will be promoted to the state aided college teachers.
- 4. The Principal says that she has taken the initiative to build a mini indoor stadium for the Students. The Convener thanks the Principal.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebet Ramon ofter Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.-Panchthupi, Dist-Murshidabad



Notice 3,

Dated 11.03.2020

It is hereby notified to all the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College that a meeting is going to be held on 14.03.2020 at 4 PM. All the members are requested to attend the said meeting.

### Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Discussion on increasing teaching posts,
- 3. Discussion on purchasing some dustbins.

4. Misc.

Signature of the Principal

Panchthupi Hacipada Gouribala College

Panchthupi, Murshidabad

Signature of the Members

Rebet Ramon offe Signature of the Convener

Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.-Panchthupi, Dist-Murshidabad



Room No-2

Date: 14.03.2020

#### Minutes and Resolutions:

- 1. The minutes of the previous meeting are read and approved .
- 2. Convener Rebati Ranjan Ojha opines that the problem of insufficient teachers has solved as the guest teachers of the college have promoted to state aided college teachers last January. So these teachers will be more active and responsible to improve teaching-learning process.
- 3. Students are throghing scrap paper here and there in the college premises. For this reason, the convener request the best practice Cell to make the students aware about it. Professor Arijit Kundu suggests to buy some dustbins.

All support this proposal.

Myn. Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Repet Ramian ofta Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

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## 2020-2021

Notice 1

Dated 24.08.2020

All the members of Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that an online meeting is going to be held on 28.08.2020 at 3 PM. All the members are requested to attend the meeting in time.

### Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Discussion on online classes.
- 3. Discussion on study materials.

4. Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebeti Raman Ska Signature of the Convener

Grievance & Redressal Cell Convenor

Panehthugi Haripada Gouribala College Vilh49.0: Panchthupi, Dist-Murshidabad

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Dated 28.08.2020

#### Minutes & Resolutions:

- 1. The minutes of the previous meeting are read and approved by all.
- 2. Due to covid situation classes have not been taken. Our Honorable Principal Madam proposes to take online classes to recover the loss of the students. All welcome to this proposal.
- 3. The convener said that according to the instruction of the Principal madam a mail has been opened to send study materials.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Convenor Panchthupi Haripada Gouribala College

Vill+P.O.- Panchthupi, Dist-Murshidabad

Rebet Reman Ste Signature of the Convener Grievance & Redressal Cell



Notice- 2

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Dated- 04.12.2020

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that an online meeting is going to be held on 08.12.2020 at 4 PM. All the members are requested to attend the meeting on time.

# Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Discussion on complaints of students regarding online classes.

3. Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebeti Ramian opla

Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

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Dated-08.12.2020

#### Minutes and Resolutions:

- 1. The minutes of the previous meeting are read and approved.
- 2. Convener Rebati Ranjan Ojha says that students have complained that they are not able to attend online classes properly due to network problem.

In this context, our Honorable Principal madam said that multiple Whatsapp groups have been created to solve this problem. In these groups and in study material mail audio, video, and notes are being sent by the teachers.

3. The convener also said that to aware the students of online examination, online workshop should be conducted at different times. Everyone agree to this.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

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Rebati Ranjam The Signature of the Convener

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad



Notice-3

#### Dated 30.04.2021

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that an online meeting is going to be held on 07.05.2021 at 3 PM. All the members are requested to attend the said meeting.

## Agenda:

- 1. Reading and approval of the Minutes of previous meeting.
- 2. Problems of internal assessment of students.
- 3. Misc.

Signature of the Principal

Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Shampa Laha

Repet Ramian Ofer Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad



Date: 07.05.2021

### Minutes and Resolutions:

- 1. The minutes of the previous meeting are read and approved by all.
- 2. Professor Mihir Kumar Mondal says that Students find it difficult to submit their online answer sheet for internal assessment.

Principal Madam says that to solve this problem subject wise mail ID has been opened, so that student can send their answer sheet to these mails.

The convener opines that the students will be benefitted for this decision.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

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Rebeti Raman eglis, Signature of the Convener

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.O.-Panchthupi, Dist-Murshidabad



# 2021-2022

#### Notice -1

Dated 16.11.2021

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 18.11.2021 at 3 PM. All the members are requested to attend the said meeting.

### Agenda:

- 1. Minutes of the previous meeting were read and approved.
- 2. Discussion regarding larger teacher's room.
- 3. Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebati Raman The Signature of the Convenor

Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Mutshidabad

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Room No-2

Dated: 18.11.2021

#### Minutes and Resolutions:

- 1. The minutes of the previous meeting were read and approved by all.
- 2. There is a need for a new larger teachers room due to the lack of space in the existing room for teachers.

The convener opined that in the post-Covid situation, as offline classes are being conducted, it is necessary to maintain social distancing.

3. From this meeting it was proposed to the IQAC that a larger teachers room is required for the teachers. This proposal was supported by all.

Signature of the Principal

Panchthum Haribada Gouribala College Fanchthupi, Murshidabad

Signature of the Members

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Rebeli Reman offer Signature of the Convenor

Grievance & Redressal Cell Convenor

Panchthuni Harinaoa Grarihala College VIII+P.O.: Panchthupi, Dist. Murshidabad



Notice- 2

Dated: 11.03.2022

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on today (11.03.2022) at 3 PM on an urgent basis. All the members are requested to attend the said meeting.

#### Agenda:

- 1. Minutes of the previous meeting were read and approved.
- 2. Discussion on unexpected incident.

3. Misc.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebet Raman The Signature of the Convener

Signature of the convener

Grievance & Redressal Cell
Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

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Room No-2

Date: 11.03.2022

Rebet Raman The

Signature of the Convener Grievance & Redressal Cell Convenor

Panchthupi Haripada Gouribala College Vill+P.Q.- Panchthupi, Dist-Murshidabad

#### Minutes and Resolutions:

- 1. The minutes of the previous meeting were read and approved by all.
- 2. The unexpected incident that happened today (11.03.2022) has raised a big question about the internal security of the college. To prevent any unwanted entry into the College, all the members decided that no student can enter in the college without an Identity Card.
- 3. Professor Mintu Mondal said that to prevent such incidents again in future, it is necessary to increase the vigilance in the college and awareness among the students .
- 4. The convener requested all the teachers to visit the classrooms during their free time .

All the members supported the above proposal.

Signature of the Principal

Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

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11/2-



# An Unexpected Incidental Report on11.03.2022

Today (11.03.2022) an unexpected incident was happened in Panchthupi Haripada Gouribala College college. An external male student and a first semester female student of our college were sitting in room no.11 at around 12:00 pm and trying to misbehave. Based on the Complain of some students of our college, both of them were brought to the principal's chamber and interrogated. But there are various inconsistencies in the words of both of them.

After discussing with the Principal and other teachers, the parents of the two accused students were contacted by phone. After the parents came to the college, the two accused students admitted their wrongdoings and gave a written document that they would never do such unwanted behaviour in future. The two students were then handed over to their parents.

It was decided that this issue will be discussed in detail later in the Grievance Redressal Cell.

Rebet Ramon often

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad

Signature of Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

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# 2022-2023

Notice-1

Dated 07.09.2022

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 14.09.2022 at 4 PM. All the members are requested to attend the said meeting.

## Agenda:

- 1. Minutes of the previous meeting were read and approved.
- Each department require separate classroom.
- 3. Miscellaneous.

Signature of the Principal

Principal Panchthupi Haripada Gouribala College

Signature of the Members

Panchthupi, Murshidabad

Rebet Raman of

Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Harin . Go: -ihala College Vill+P.O.- Panchtnup Dis. shidabad



Room No-2

Dated: 14.09.2022

## Minutes and Resolutions:

- 1. The minutes of the previous meeting were read and approved by all.
- 2. Professor Mintu Mandal said the students of political science made a complain that if they have no particular classroom.
- 3. Professor Soma Thakur replied that this type of complain has come from all the department of students.
- 4. Respected principal Madam has given a suggestion that all the classroom of department will be fixed under IQAC.

All the presence members accepted the proposal of respected principal Madam.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Repet Raman offe Signature of the Convener

Grievance & Redressal Cell

Convenor

Panchthupi Haripaga Gouribala College Vill+P.O. Panchthupi, Dist-Murshidabad



Notice- 2

Dated 02.02.2023

All the members of the Grievance Redressal Cell of Panchthupi Haripada Gouribala College are hereby informed that a meeting is going to be held on 08.02.2023 at 3 PM. All the members are requested to attend the said meeting.

## Agenda:

- 1. Minutes of the previous meeting were read and approved.
- 2. Essential Toilet for the students.
- 3. Miscellaneous.

Signature of the Principal Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Roberts Ramian offer Signature of the Convener

Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O. Panchthupi, Dist-Murshidabad



Room No-2

Dated: 08.02.2023

## Minutes and Resolutions:

- 1. The minutes of the previous meeting were read and approved by all.
- 2. Professor Soma Thakur said that many students (girls )made a complain that they need a toilet in the ground floor.
- 3. Professor Sampa laha said the same complain has made to her by many students (girls).
- 4. Professor Mintu Mondal said that, many students (Boys )also have the same complain student demanded that they need a toilet in the two storied for themselves.
- 4. Respected principal madam said very soon this problem will be solved. Everybody presence members is welcome of the proposal of Principal.

Signature of the Principal

Panchthupi Haripada Gouribala College Panchthupi, Murshidabad

Signature of the Members

Rebati Remijan ofte Signature of the Convener Grievance & Redressal Cell

Convenor

Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist-Murshidabad